

ROSHOLT AREA BOOSTER CLUB BY-LAWS
Revised: April 2012

ARTICLE I - NAME

- This non-profit organization shall be known as the Rosholt Area Booster Club.

ARTICLE II - PURPOSE AND OBJECTIVE

- To foster and support athletic programs in the Rosholt School District for the benefit of all students.
- To raise funds, promote interest in and sponsor activities in athletics in the Rosholt area.
- The Rosholt Booster Club is essentially a service organization.
- The organization or representatives of the organization shall in no way interfere, pressure or attempt to influence teachers, coaches or administrators with their teaching, coaching or administrative responsibilities.
- Persons representing the organization shall make no commitments that bind the club.
- Governance by the school district shall only be limited to our sponsorship, donations and fund-raising during school functions or at school properties.

ARTICLE III - MEMBERSHIP

- Membership is open to anyone 18 years or older.
- Annual dues for membership in the organization shall be determined by the members.
- Only active, dues paying members are eligible to vote.

ARTICLE IV - OFFICERS

- The officers of the Booster Club shall be President, Vice-President, Treasurer and Secretary, who shall be elected for one-year terms by the membership.

ARTICLE V - DUTIES OF OFFICERS

- The President shall be the Chief Executive Officer of the club and shall preside at all meetings of the club.
- The Vice-President shall act as an aide to the President and shall perform the duties of the President if the President is absent or unable to serve.
- The Secretary shall record the minutes of all meetings of the organization and of the Executive Committee and will conduct the correspondence of the organization and perform such duties as assigned.
- The Treasurer shall receive all monies of the organization, will keep accurate records and shall present a financial report at every organizational meeting as well as at other times as requested.

ARTICLE VI - EXECUTIVE COMMITTEE

- The Executive Committee shall consist of the officers of the Rosholt Booster Club.
- The Executive Committee will meet as needed throughout the year to set agendas, address concerns, call special meetings and receive fund requests.

ARTICLE VII - NOMINATIONS AND ELECTIONS

- The Nominating and Election Committee will be formed in April and shall consist of three (3) members: one (1) from the Executive Committee and two (2) from the General membership

- The report to the Nominating Committee shall be presented at the May meeting. Immediately following this report, nominations may be made from the floor by the voting members with the election taking place at that same meeting.
- The election shall be by ballot unless there is only one nominee for an office, where it will then be by oral vote.
- A majority of those qualified to vote and voting, shall constitute an election.
- The newly elected officers will assume their duties at the September meeting.
- From May through August, the current Executive Committee will collaborate with the incoming Executive Committee to prepare them for the assumption of their duties at the September meeting.

ARTICLE VIII - FISCAL YEAR

- The fiscal year of this organization will be from September 1 - August 31st of the following year.

ARTICLE IX - EXPENDITURES

- All expenditures must be presented to the membership for approval
- All funds are to be deposited in a bank approved by the Executive Committee.
- All checks are to be signed by both the Treasurer and the President (or Vice-President if the President is absent or unable to do the duties of the President).

ARTICLE X - MEMBERSHIP MEETINGS

- There shall be at least eight (8) meetings per fiscal year.
- The regular monthly meetings will be held at 7:00 pm at the Rosholt High School on the designated Wednesday of each month.
- Each member shall have one vote at any membership meeting.
- There shall be no voting by proxy.
- A quorum consists of the majority of those present.

ARTICLE XI - AMENDMENTS

- Any amendments to the by-laws must be proposed to the membership at one meeting and the voting to amend the by-laws will take place at the following meeting.
- Any amendments must be approved by a quorum, as defined in Article X of the Rosholt Booster Club by-laws.

ARTICLE XII - PARLIMENTARY PROCEDURES

- The proceedings of the Club's meetings shall be conducted in accordance with Robert's Rules of Order.

ARTICLE XIII - COMMITTEES

- Special Committees may be appointed by the President (or Vice-President if the President is absent or unable to do the duties of the President) when such committees are deemed necessary by the Executive Committee.
- Examples of such committees would be Auditing, Nominating, Fund Raising, etc.

ARTICLE XIV - DISSOLUTION

- Upon the dissolution of the Association, the Executive Committee shall, after paying or making provisions for the payment of all liabilities of the club, dispose of all assets of the Rosholt Booster Club exclusively for the purpose of the association in such a manner, or to the Rosholt School District Athletic Department.