

ROSHOLT SCHOOL DISTRICT STUDENT INTERNET/EMAIL USE CONTRACT

The use of the Rosholt School District computer network, including the Internet, is a necessity, and users should take personal responsibility for their behavior while online. It is expected that Rosholt School District students will conduct their Internet and email activities under the following guidelines.

Students are responsible for:

1. Following the Board approved Acceptable Use Policy. (As posted on the district webpage.)
2. Using the Internet and email in a way consistent with district educational goals and utilizing educationally suitable resources.
3. Using the Internet primarily for classroom curricular related activities and career development activities.
4. Using email to complete assignments and obtain post secondary education information. Students will use email only as part of a classroom account which will be monitored by the classroom teacher and lab staff.
5. Not using chat rooms, instant messaging services or online social networking sites unless such use is part of an assignment and supervised by a teacher.
6. Avoiding the following prohibited activities:
 - Accessing or transmitting obscene, pornographic, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit material, images, or language.
 - Accessing or transmitting materials that use language or images that are inappropriate or disruptive to the educational process.
 - Accessing or transmitting materials that use language or images that advocate violence or discrimination toward other people (hate literature, racially biased literature, or other material biased towards a group of people) or that may constitute harassment or discrimination.
 - Using the system to bully, threaten, sexually harass, post false or defamatory information about a person or organization, or engage in personal attacks, including prejudicial or discriminatory attacks.
 - Posting private or personal information about another person.
 - Engaging in any illegal act or violating any local, state, or federal statute or law.
 - Vandalizing, damaging, or disabling the property of another person or organization, tampering with, modifying or attempting to harm, destroy or change the school district system software, hardware or wiring or take any action to violate the school district system's security.
 - Using the system in such a way that would interfere with the efficient operation of the network or disrupt the use of the network by others (e.g. downloading excessively large files.
 - Unauthorized use of other email systems (such as Hotmail), chat rooms, message boards, instant messaging, or the sending of unwanted or "nuisance" E-mail
 - Knowingly spreading computer viruses, spam, spyware, and other harmful media.
 - Attempting to download, run, load, modify, or install programs or software on the network, server, or workstation/computer hard disk or other storage media without the permission and

assistance from the system's administrator. Use of software on the network or workstation is limited to that which has been legally licensed and properly installed.

- Use of the school district system to download programs, music files (such as MP3), images, or other software or files for personal use or for any use not consistent with the Acceptable Use Policy defined above, without prior permission.
- Use of the school district system to download, run, load, or install games over the Internet without permission from a staff member. The playing of games, whether locally or over the Internet must be for an educational purpose and must comply with all aspects of this Acceptable Use Policy.
- Taking any action to violate the school district system's security, e.g. attempting to log on as system administrator, gain unauthorized access to the school district system or any other system through the school district system; attempting to log in through another person's account, or obtain passwords, use computer accounts, access codes or network identification other than those assigned to the user; or gain access through the use of "hacker" programs or similar activities.
- Attempting to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
- Violating copyright laws, or usage licensing agreements, or to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer.
- Plagiarizing works found on the Internet. Plagiarism means taking material created by others and presenting it as if it were one's own words. Faculty will instruct students in appropriate research and citation practices.
- Using the system to conduct business, unauthorized commercial purposes, political lobbying, or for financial gain unrelated to the mission of the school district.
- Using the system to offer or provide goods or services for product advertisement or for purchasing goods or services for personal use without authorization from the appropriate school district official.
- Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, such as, but not limited to, home addresses, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable.

7. Following accepted "netiquette" practice in communications, including:

- Applying general school rules for behavior and communication just as they do in the classroom or hallways.
- Be polite. That which is harmful, vulgar, or profane is not permissible. School rules regarding harassment apply to electronic communication.
- Maintain privacy and personal safety. Do not reveal your personal address or phone numbers or those of others to unknown Internet users.
- Be aware that email is not guaranteed to be private.

PENALTIES FOR VIOLATIONS OF
TELECOMMUNICATIONS, NETWORK, INTERNET & EMAIL RESPONSIBILITIES:

- 1) 4 weeks loss of all Internet, email, and network use
- 2) 1 quarter loss of all Internet, email, and network use
- 3) 1 semester loss of all Internet, email, and network use
- 4) 1 year loss of all Internet, email, and network use

Note: Penalties will be administered based on the severity and frequency of the offense. Penalties will be assigned by the media specialist, classroom teacher, and principal after consultation. Students have the right to due process following district policy.

I understand the provisions of using the Internet and email at Rosholt School District. I also understand that a violation of these guidelines may result in loss of access to the Internet and possible other disciplinary action on the part of the district.

Student name (print)

Date

Student signature

Grade

I have read the Student Network/Internet/Email Use Agreement. (Please check one of the boxes below.)

I DO give permission for my child to use the Internet and email for educational purposes at school.

I DO NOT give permission for my child to use the Internet and email for educational purposes at school.

Parent/Guardian name (print)

Parent/Guardian signature

Date

RETURN TO: Staff person distributing the form.

APPROVED: January 9, 1996

REVISED: October 13, 1998
August 8, 2000
December 11, 2001
February 10, 2009